

**MINUTES OF THE REORGANIZATION MEETING OF THE  
WEST MANCHESTER TOWNSHIP AUTHORITY,  
JANUARY 5, 2026**

Meeting called to order by acting chair, Jim Bentzel, Jr. at 7:00 PM in the Authority offices. Present in the office were James Bentzel, Lee Woodmansee, and Scott Thomassy. Melissa Smith attended via Zoom. Eugene Williams was not in attendance.

**MOTION** by Woodmansee, second by Thomassy to appoint James Bentzel as Chair of the Authority for 2026. Motion approved unanimously.

**MOTION** by Bentzel, second by Thomassy to appoint Gene Williams as Vice-Chair; Scott Thomassy as Treasurer; Lee Woodmansee as Secretary; and Melissa Smith as Assistant Secretary-Treasurer for 2026. Motion approved unanimously.

**MOTION** by Bentzel, second by Thomassy to meet at the times and places as listed in the Township's advertised meeting schedule for 2026. Motion approved unanimously.

**MOTION** by Woodmansee, second by Bentzel to appoint MPL as Authority Solicitor for 2026 with John Baransky as primary contact. Motion approved unanimously.

**MOTION** by Thomassy, second by Bentzel to appoint RKL Associates as the Authority Auditor to audit the 2025 books for the Authority. Motion approved unanimously.

**MOTION** by Bentzel, second by Woodmansee to appoint Buchart Horn as Authority Engineer for 2026 with Diana Young as primary contact. Motion approved unanimously.

**MOTION** by Thomassy, second by Woodmansee to name PNC Bank as depository for Water Revenue funds for 2026. Motion approved unanimously.

**MOTION** by Thomassy, second by Bentzel to name PLGIT as depository for Authority Capital Reserve funds for 2026. Motion approved unanimously.

**MOTION** by Bentzel, second by Thomassy to set the work week; time off and leave policy; and all other personnel policies as dictated by the West Manchester Township Authority Employee Policy dated January 1, 2020. Motion approved unanimously.

**Motion** by Woodmansee, second by Bentzel to compensate Authority members and all staff at the 2026 IRS approved mileage rate, to be changed if the official IRS rate changes. Motion approved unanimously.

Motion by Bentzel, second by Woodmansee to compensate staff as follows for 2026: John Horvatinovic, \$99,970.28/yr.; Steve Smith, \$70,240.19/yr.; Judy Eyler, \$24.49/hr.; and Meter readers 58 cents per meter read; and occasional labor, \$20.00/hr. Motion approved unanimously.

The Board addressed Goals developed for 2026.

**Goals for 2026 were set as follows:**

1. Bring Well #6 back on line at full capacity
2. Well #4's chlorine contact system to be installed.
3. Update Emergency Response Plan.
4. Develop a plan to eliminate PFA's from the water supply.
5. Destroy outdated records following rules of Records Retention Act.
6. Review and update policies, fees, and procedures for new physical connections to the system.

**MOTION** by Woodmansee, second by Bentzel to set 2026 goals as listed above. Motion approved unanimously.

The Authority was re-chartered in 2000. Charter term is 50 years.

Docket renewal schedule:

Well 7: Expires 3/8/2032

Well 8: Expires 10/31/2038

Well 9: Expires 9/14/2030

Mr. Horvatinovic's Water Certification expires March 31, 2028.

Mr. Smith's Water Operator Certification expires September 30, 2028.

Cellular Lease Anniversaries this year:

1 TMO- lease extended in 2024 for 4 5-year terms, expires in September 2044;

2 Verizon- 15% increase in July 2026

**ADJOURNMENT:**

**Meeting was** adjourned at 7:45 P.M. by Chairman Bentzel.

Respectfully submitted,

W. Lee Woodmansee, Secretary