

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

November 21, 2024

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on November 21, 2024 at 7:00 pm. by Vice-Chairman Williams in the absence of Chairman Bentzel. Present were Mr. Thomassy, Mr. Woodmansee, Mr. Williams, and Ms. Smith, as well as Mr. Horvatinovic, WMTA, Ms. Young, Engineer, and Atty. Baranski, Solicitor.

PUBLIC COMMENT, QUESTIONS: There were none.

MINUTES: Minutes of the October 17, 2024 meeting were reviewed.

A **MOTION** was made by Mr. Thomassy and seconded by Ms. Smith to approve the minutes of October 17, 2024 as presented. **MOTION** passed 4-0.

TREASURER’S REPORT:

Mr. Thomassy reviewed the September, 2024 Monthly Financial Report.

Cash:

Checking Account Balance:	10/01/24		\$875,414.38
Account Balances	10/01/24		
PNC Money Market		\$ 878,675.09	
PNC Checking		\$ 36,125.00	\$ 914,810.09
Escrow Funds			\$ 66,104.97
Available Balance	10/31/24		\$ 848,440.65

Capital Reserve Fund

PLGIT Balance	10/01/24		\$ 886,774.55
Interest		\$ 6,014.04	
Purchases		--	
Fees		--	\$
PLGIT Balance	10/31/24		\$ 892,788.59

SEPTEMBER 2024 Profit/Loss

Income:

Cellular Tower Rental	\$ 8,787.00
Water Revenue	\$ 104,609.57

Penalty	\$	1,018.22
Interest	\$	43.54
Hydrant Collection	\$	25,100.00

Total Income:		\$ 139,558.33
Total Expenses:		\$ 79,171.09
Net Income/(Loss) :	8/31/24	\$ 60,387.24

MOTION was made by Ms. Smith and seconded by Mr. Thomassy to approve the Treasurer's report as presented. Motion was approved 4-0.

MANAGER'S REPORT:

- 1) Well 9 generator is working properly, but it can't be re-programmed and we're waiting for a display board.
- 2) New Variable Frequency Drives at well #7 are installed, but the generator needs to be re-programmed.
- 3) Mr. Horvatinovic took a Pa Rural Water class on November 14th. His license is now good ntil March 31, 2028.
- 4) Customers continue to send pictures of their services. Mr. Horvatinovic has asked the State how to correct minor errors that he has found in the inventory.
- 5) PFA samples on wells 1, 2, 7, and 9 were taken on November 20th
- 6) DEP has sent a violation notice for the enclosure on Well #9, stating that it was not weather tight. An exterminator has removed all small animals; sealed the enclosure; and staff explained that there was a sealed pitless adaptor which obviated the violation.
- 7) The bypass line in #1 pump house will be removed in the first week of December.

ENGINEER'S REPORT:

- 1) AT&T will be making changes on their installation at the Locust Lane tank and the Engineers have reviewed AT&T's plans and structural analysis. have no problems with them generally, but are also reviewing the structural analysis report before giving final approval.
- 2) Preliminary water main replacements drawings are done and await final review by the Manager.

SOLICITOR'S REPORT:

Mr. Baranski continues to work on the easements for the Thornbridge Rd. flood management project as it affects our well sites.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

- i. **Transition Planning:** No report.
- ii. **Building Modifications.** Mr. Williams reported that the work on the office windows has been completed; the new outside light on the building was installed; and door added. He expects that the next phase of renovations will not continue until after the New Year.
- iii. **Records destruction:** Nothing to report.

- iv. **Staff Training:** Mr. Woodmansee stated that there was no change in possible courses for the staff.
- v. **Lead Service Inventory:** Mr. Horvatinovic reported that he continues to wait for DEP comments.
- vi. **Water system expansion project(s):** Because of Chairman Bentzel's absence, the discussion will be delayed until the December's meeting.

NEW BUSINESS:

There was no action on any New Business.

OTHER BUSINESS:

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed. It was noted that the groundwater levels were decreasing; the drought continues; and water levels continue to bear watching.

PAYMENT OF OCTOBER/NOVEMBER BILLS: Bills received since the last meeting were reviewed and a **MOTION** was made by Mr. Thomassy and seconded by Ms. Smith to approve bills through November 21, 2024 totaling \$113,142.43 The motion was approved 4-0.

ADJOURNMENT:

Vice-Chairman Williams adjourned the meeting at 7:49 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary