

**MINUTES**

**WEST MANCHESTER TOWNSHIP AUTHORITY**

**March 17, 2022**

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on March 17, 2022 at 7:00 pm. Mr. Bentzel, Mr. Hamme, and Mr. Woodmansee were present as were John Horvatinovic, WMTA and Ms. Diana Young, Engineer.

**MINUTES:**

A **MOTION** was made by Mr. Hamme and seconded by Mr. Bentzel to approve the minutes of February 23, 2022 as presented. Motion passed 3-0.

**PUBLIC COMMENT, QUESTIONS:**

There were no public comments or questions.

**TREASURER'S REPORT:**

In Mr. Javitt's absence, Chairman Bentzel read the Treasurer's report:

<b>Checking Account Balance:</b>	<b>2/1/22</b>	<b>\$383,137.12</b>
<b>Receipts:</b>		
Cellular Tower Rental		\$ 8,134.99
Water Revenue		\$ 84,539.75
Penalty		\$ 723.02
Interest		\$ 35.25
<b>Total Income:</b>		<b>\$ 97,157.21</b>
<b>Expenses:</b>		<b>\$ 33,532.93</b>
<b>Checking Account Balance:</b>	<b>2/28/22</b>	<b>\$426,505.94</b>
<b>Escrow Funds Held:</b>		<b>\$ 18,918.94</b>
<b>Available Balance:</b>		<b>\$407,587.00</b>
<b>Capital Reserve Fund:</b>		
<b>PLGIT Beginning Balance:</b>	<b>2/1/22</b>	<b>\$1,112,112.84</b>
Interest		\$ 14.44
<b>PLGIT Ending Balance:</b>	<b>2/28/22</b>	<b>\$1,112,127.28</b>

A **MOTION** was made by Mr. Bentzel and seconded by Mr. Hamme to approve the Treasurer's report as presented. Motion approved 3-0.

## **MANAGER'S REPORT:**

Mr. Horvatinovic stated that a neighbor of the Ridings Way tank under refurbishment filed a complaint that his property has flecks of blue paint from the tank painting project. K&K painting said that they would contact the neighbor.

Well #9's sensaphone is near completion.

1670 Church Rd hydrant will be replaced soon with a gate valve added.

The one 4" line with a hydrant will have a "fire flow test" completed in the near future.

A vigorous Township collection for unpaid sewer bills will begin soon, with the Authority required to shut off water service as directed by the Township.

Mr. Horvatinovic noted that a resident had offered to purchase the trailer owned by the Authority.

Mr. Horvatinovic stated that the process of detailing pipe sizes and types is about ½ completed.

Mr. Woodmansee asked about the action taken regarding the color of the new paint for the Deerford Rd. tank. He stated that he thought that the Board should allow Mr. Horvatinovic to settle problems like this and not involve Board members which could increase the possibility of an unadvertised meeting.

## **ENGINEER'S REPORT:**

Ms. Young noted that T-Mobile Wireless is in the process of providing the required plans and escrow funds to allow the company to make changes to their equipment on the Locust Lane tank. The project should be ready for approval soon. There is no final word from Verizon on their plans for antenna modification on the same tank.

Painting work is progressing slowly on the Deerford Way water tank rehab and we are waiting for the paint delivery to apply the final coat. It should be applied soon and final work will continue to completion followed by refilling the tank after painting and final cleaning is completed.

An engineer from Buchart-Horn has been in contact with Mr. Horvatinovic and Mr. Williams regarding possible ways to repair the support posts in the garage.

## **SOLICITOR'S REPORT:**

There was no report from the Solicitor.

## **UNFINISHED BUSINESS:**

### **a. DISCUSSION TOPICS:**

Deerford Way tank rehab project. A point was made that a tree had been damaged at the Deerford Way tank and should be watched to make sure it rejuvenates.

Garage repair project: Mr. Bentzel stated that Hanover Building Systems has not had a chance to meet with Mr. Williams to review the garage support posts.

Curb Stop ID Project: No update beyond the Manager's Report.

Trimmer Standpipe legal action: A **MOTION** was made by Mr. Woodmansee and seconded by Mr. Hamme to authorize the Chairman to execute a settlement agreement with the owners of the "Clearwire" antenna installation on the Trimmer Standpipe that met the requirements of the motion approved at the meeting of February 23<sup>rd</sup> and after review and approval by the Solicitor and Engineer. The motion was approved 3-0.

Transition Planning: Mr. Bentzel stated that he will soon meet with Mr. Horvatinovic to review the problems with the chlorine monitor to determine if an Excel "Macro" will handle the problem or if a new chlorine monitor is necessary.

- b. **LOCUST LANE ANTENNA MODIFICATIONS REQUEST**: There was no action taken on the Verizon equipment because Verizon has not responded to our request.

**NEW BUSINESS:**

- a. **LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM: MOTION** by Mr. Woodmansee and second by Mr. Hamme to approve the participation of the West Manchester Township Authority in the Township's Low Income Household Water Assistance program.
- b. **PLGIT INVESTMENTS**: Chairman Bentzel described the PLGIT investment plan submitted by Mr. Javitt which created an investment "ladder" of various length investments to maximize interest earnings while providing for frequent opportunities to cash in the investments because of need or the possibility of gaining a higher yield. A **MOTION** was made by Mr. Bentzel and seconded by Mr. Hamme to approve the PLGIT investments in the reserve fund as described by the Treasurer. The motion was approved 3-0.

**OTHER BUSINESS**: There was no other business requiring action.

The Board reviewed the pumping records and water usage for the previous month.

Bills were reviewed and a **MOTION** was made by Mr. Hamme and seconded by Mr. Bentzel to approve bills totaling \$51,426.13. The motion passed 3-0.

**ADJOURNMENT:**

**MOTION** to adjourn was made by Mr. Woodmansee and seconded by Mr. Bentzel. Motion passed 3-0.

Meeting was adjourned at 8:30 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary