

## MINUTES

### WEST MANCHESTER TOWNSHIP AUTHORITY

July 21, 2022

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on July 21, 2022 at 7:00 pm. Mr. Bentzel, Mr. Williams, Mr. Hamme, and Mr. Woodmansee were present as were Mr. Horvatinovic, WMTA; Ms. Young, Engineer, and Atty. Charles Rausch filled in for Mr. Baranski via ZOOM. Mr. Javitt and Mr. Baranski, Solicitor were absent.

#### MINUTES:

A **MOTION** was made by Mr. Williams and seconded by Mr. Woodmansee to approve the minutes of June 16, 2022 as presented. Motion passed 4-0.

#### PUBLIC COMMENT, QUESTIONS:

There were no public comments or questions.

#### TREASURER'S REPORT:

Mr. Bentzel read the Treasurer's report in Mr. Javitt's absence:

<b>Checking Account Balance:</b>	<b>6/1/22</b>	<b>\$561,611.55</b>
<b>Receipts:</b>		
Cellular Tower Rental	\$	8,134.99
Water Revenue	\$	8,992.90
Penalty	\$	669.07
Interest	\$	132.03
Fuel Tax Refund	\$	1,077.35
<b>Total Income:</b>	<b>\$</b>	<b>19,006.34</b>
<b>Expenses:</b>	<b>\$</b>	<b>57,690.68</b>
<b>Checking Account Balance:</b>	<b>5/31/22</b>	<b>\$500,052.32</b>
<b>Escrow Funds Held:</b>	<b>\$</b>	<b>15,345.44</b>
<b>Available Balance:</b>		<b>\$484,706.88</b>
<b>Capital Reserve Fund:</b>		
<b>PLGIT Beginning Balance:</b>	<b>5/1/22</b>	<b>\$812,657.55</b>
Interest	\$	464.42
<b>PLGIT Ending Balance:</b>	<b>4/31/22</b>	<b>\$813,121.97</b>

A **MOTION** was made by Mr. Hamme and seconded by Mr. Williams to approve the Treasurer's report as presented. Motion passed 4-0.

#### **MANAGER'S REPORT:**

Mr. Horvatinovic stated that the 2MG standpipe has been painted and he plans on beginning filling it on Monday, July 25.

The valve on the hydrant at 2160 High St. is planned for the following week.

Hanover Building Systems expects to repair the support posts for the garage in the following week.

The lead and copper water sampling that is done every three years have been taken to the lab.

The company doing the hydrant cleaning and possible painting will begin the project next week.

There has been a request to renew a service at 2718 Sparrow Dr. The owner was in bankruptcy and passed away while still in bankruptcy. Attorney Rausch stated that he would make Attorney Baranski aware of the situation and he will contact Mr. Horvatinovic of the process necessary to complete the final payment.

#### **ENGINEER'S REPORT:**

Ms. Young stated that, as Mr. Horvatinovic stated, the water tank painting is complete. T-Mobile was working on their antennas on the Locust Lane tank, but Verizon has not yet provided a bond to do their work.

#### **SOLICITOR'S REPORT:**

Mr. Rausch had no report from Attorney Baranski. Attorney Baranski has said he will be sending the most recent "Rules and Regulations" for the system to each of the members.

#### **UNFINISHED BUSINESS:**

##### **a. DISCUSSION TOPICS:**

Garage repair project: Nothing in addition to the Manager's report.

Curb Stop ID Project: Because the scale of the project has been reduced dramatically, Mr. Horvatinovic is revising the plans for the project.

Trimmer Standpipe legal action: No additional information from the Solicitor

Transition Planning: Chairman Bentzel was not available for the printing of the bills.

Meeting Procedures: Mr. Woodmansee distributed the second draft of proposed meeting procedures. He asked members to review the proposed procedures so that they might be able to be approved at the next meeting.

Water Rules and Regulations: The Board is waiting for distribution of current "Rules and Regulations" which are to be distributed by the Solicitor.

Sales of equipment: The trailer has been sold and the Board asked Mr. Horvatinovic to make a recommendation as to whether or not the Tractor, mower deck, and snow blower should be sold and what process should be used.

Records retention and disposal: Mr. Bentzel will be asking Mr. Baranski to clarify the procedures necessary for the destruction of old records.

- b. **LOCUST LANE ANTENNA MODIFICATIONS REQUEST**: There was no action taken on the Verizon equipment modification because Verizon has not responded to our request for information and a bond.

**NEW BUSINESS:**

- a. **DEERFORD WAY TANK PAINTING**: Nothing beyond the report in the Manager and Engineer's report. The project appears to be complete.

**OTHER BUSINESS:**

The Board reviewed the pumping records and water usage for the previous month.

- a. **PAYMENT OF BILLS**: Bills were reviewed and a **MOTION** was made by Mr. Williams and seconded by Mr. Hamme to approve bills totaling \$49,587.26. The motion passed 4-0.

**ADJOURNMENT:**

**Motion** to adjourn by Mr. Williams and seconded by Mr. Bentzel. Motion approved 4-0.

Meeting was adjourned at 8:35 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary