

Capital Reserve Fund:

PLGIT Beginning Balance:	6/1/23	\$ 840,022.63
Interest		\$ 2,953.30
PLGIT Ending Balance:	6/30/23	\$ 842,975.93

MOTION was made by Mr. Woodmansee and seconded by Ms. Smith to approve the Treasurer’s report as presented. Motion was approved 5-0.

MANAGER’S REPORT:

The last items to finish the tank painting project should be completed soon, but Mr. Horvatinovic has not heard from the contractor regarding those last few items.

No additional work on Lead and Copper spreadsheets has been done.

Work has begun on changing antennas from the Brenda Rd standpipe after a \$25,000 escrow check was been received from Tilson Technologies/NER Wireless to guarantee any repairs needed after antenna removal.

The amount of water being pumped has returned to “normal” as a result of work done to identify and correct a large leak on Derry Rd.

Mr. Horvatinovic described his attempts to sell the old pick-up truck. **MOTION** by Mr. Woodmansee and seconded by Mr. Williams to sell truck to Shiloh Garage at the highest price possible, as long as it does not exceed \$1,999.

Mr. Horvatinovic described the type and weight of the records approved for destruction. Destruction would be performed by a visually inspected burning at the Solid Waste Incinerator. **MOTION** was made by Mr. Thomassy and seconded by Mr. Williams to adopt Resolution 2023-03 to destroy 420 lbs. of old billing records from January 1, 2003 to December 31, 2015 in accordance with the Pennsylvania Records Retention act.

ENGINEER’S REPORT:

Ms. Young stated that there has been no additional work done on the completion of the repainting project on the standpipe on Ridings Ways; antenna changes on the Locust Lane tank; or the Floodplain project.

Ms. Young re-distributed a proposal to develop construction drawings and bid documents for possible replacement of two 4” lines and enlargement of the contact tank at Well #4 if funding suddenly becomes available. Estimated price is \$86,800. In discussion, Ms. Young stated that each item in the list would be necessary to quickly bid and begin construction if time sensitive funds were made available. **MOTION** was made by Mr. Williams and seconded by Ms. Smith to authorize Buchart-Horn to perform

the work described in their proposal for a price of \$86,800. Motion was approved 4-0 with Mr. Thomassy abstaining because of a conflict of interest.

SOLICITOR'S REPORT:

There was no Solicitor's report.

V. UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

- i. Transition Planning: Mr. Woodmansee questioned whether the Board should meet in a work session to discuss the transition since the Authority has two new board members unfamiliar with the transition and he confessed that he didn't really know what the Authority was transitioning towards. Discussion included suggestions of a Business Manager position; reducing the hours and/or modifying duties of the Billing Clerk/Office Manager position; whether meter readers would still be needed; and if Mr. Smith was still interested in being the Authority Manager. Mr. Bentzel stated that he would discuss Mr. Smith's plans with him.
- ii. Status of office equipment procedural changes and audit process: Mr. Thomassy reported that the new printer was tested with our billing stock to assure that it would print the bills currently in use. Mr. Thomassy also stated that staff still has not been able to find the Retirement Plan paperwork requested by the auditors.
- iii. Records review and disposal: First batch of old records approved for destruction.
- iv. Possible building modifications: Mr. Williams will be receiving another price for the meeting room modifications. He will review the bids to make sure that they are in compliance with required bidding procedures. Mr. Williams will return to the Board with a possible scope and process for the project.
- v. Truck disposition: Action was taken by Board.
- vi. Lead and Copper Rule Revisions. Mr. Horvatinovic had no update
- vii. Concept of developing plans to ready for possible sudden grant funds availability. Action taken.
- viii. Private use of Authority property: Mr. Horvatinovic stated that he had talked to the Solicitor and he Solicitor had no problem with Mr. Horvatinovic leaving his personal vehicle in the Authority garage when he had to use an authority vehicle for Authority work at odd hours. Board members also had no problem with such an arrangement.

VI. NEW BUSINESS:

Mr. Thomassy stated that a recent review of the Authority's insurance led him to suggest that the deductible for insurance losses be increased to \$5,000 from \$500. Members had no objection.

VII. OTHER BUSINESS:

- a. **REVIEW OF PUMPING RECORDS:** The Board reviewed the pumping records and water usage for the previous month. Mr. Horvatinovic pointed out the high numbers for water used because of the leak that was found and corrected in the system.
- b. **PAYMENT OF BILLS:** Bills were reviewed and a **MOTION** was made by Mr. Thomassy and seconded by Ms. Smith to approve bills totaling \$154,662.42. The motion was approved 5-0.

ADJOURNMENT:

Motion was made to adjourn by Mr. Thomassy and seconded by Mr. Williams. Motion was approved 5-0.

Meeting was adjourned at 8:40 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary