

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

July 18, 2024

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on July 18, 2024 at 7:00 pm. Mr. Bentzel, Mr. Thomassy, Mr. Woodmansee, Mr. Williams, and Ms. Smith were present, as were Mr. Horvatinovic, WMTA, and Ms. Young, Engineer. Atty. Baranski was absent.

PUBLIC COMMENT, QUESTIONS: There were no public comments.

MINUTES: Minutes of June 20, 2024 meeting were reviewed.

A **MOTION** was made by Mr. Williams and seconded by Ms. Smith to approve the minutes of June 20, 2024 as presented. **MOTION** passed 5-0.

TREASURER’S REPORT:

Mr. Thomassy reviewed the June, 2024 Monthly Financial report using the new form.

Cash:

Checking Account Balance:	5/31/24		\$799,663
Account Balances	6/30/24		
PNC Money Market		\$ 781,797.84	
PNC Checking		\$ 25,586.65	\$ 807,384.49
Escrow Funds			\$ 79,359.33
Available Balance	6/30/24		\$ 728,025.16

Capital Reserve Fund

PLGIT Balance	5/31/24		\$ 883,010.84
Interest		\$ 367.41	
Purchases		\$ --	
Fees		\$ --	\$ 367.41
PLGIT Balance	6/30/24		\$ 883,378.25

May 2024 Profit/Loss

Income:

Cellular Tower Rental	\$ 8,476.35
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Water Revenue	\$ 16,749.88
Penalty	\$ 1,471.38
Interest	\$ 231.04

Total Income: \$ 28,148.54

Total Expenses: \$ 61,841.64

Net Income/(Loss) : 6/30/24 \$ (33,693.10)

Mr. Thomassy stated that this report does not show the specific amount of operating account interest earned in June, but it was in the vicinity of \$1500. He will continue to “tweak” the reporting form to make sure that it provides the Board with the monthly information that it needs.

MOTION was made by Mr. Williams and seconded by Mr. Bentzel to approve the Treasurer’s report as presented. Motion was approved 5-0.

MANAGER’S REPORT:

- 1) Mr. Horvatinovic stated that the 2023 “Consumer Confidence Report” was completed and posted on the Authority Web site.
- 2) A small programming modification will be made to the generator on Well 7 so that a phone notification will be sent when the generator runs.
- 3) PFA samples were submitted in the second Qtr. For wells 4 & 5 with results of 2.8 and 3.0.
- 4) Mr. Horvatinovic continues to post information on our lead service line spreadsheet as customers respond to the bill notice as well as the web site notices and send pictures of their service lines to the Authority.
- 5) Well 8 renewal application nears completion with a meeting scheduled with Diana Young.

ENGINEER’S REPORT:

- 1) Work on the SRBC permit and should be completed the day after this meeting.
- 2) We continue to wait for AT&T’s escrow deposit for changes to their antennas on the Locust Lane tank.
- 3) Equipment has been selected for new equipment on Well #6 and Mr. Horvatinovic is verifying the pumping rate.
- 4) Ms. Young continues to meet with Township staff and their engineers regarding the flood plain project. Easement documents for each well site were distributed and Ms. Young suggested that they be reviewed by the Authority Solicitor.

SOLICITOR’S REPORT:

There was no Solicitor’s report due to his absence.

UNFINISHED BUSINESS:

a. **DISCUSSION TOPICS:**

- i. **Transition Planning:** No report.

- ii. **Building modifications.** Mr. Williams will be gathering quotes for possible improvements to the front of the office building and garage. He may break it into 2 phases – one on the windows, etc. on the office and a second on improvements to sidewalks, etc.
- iii. **Lead and Copper Rule Revisions:** Discussed in the Manager’s report.
- iv. **Staff Training:** Mr. Woodmansee stated that the schedule for 2024 PMMI courses has not yet been released.

NEW BUSINESS:

- a. **AT&T modifications for Locust Lane antennas:** No action taken because of lack of escrow payments by AT&T.
- b. **INVENTORY OF LEAD CONNECTIONS:** No action needed.
- c. **AUTHORITY PHONE SYSTEM:** No action in the foreseeable future.
- d. **FLOOD PLAIN PROJECT:** No action at this time.

OTHER BUSINESS:

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed.

PAYMENT OF JULY BILLS: Bills received since the last meeting were reviewed and a **MOTION** was made by Mr. Williams and seconded by Mr. Thomassy to approve bills through July 18, 2024 totaling \$41,207.48. The motion was approved 5-0.

ADJOURNMENT:

Chairman Bentzel adjourned the meeting at 8:07 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary