

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

July 17, 2025

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on July 17, 2025 at 7:00 pm by Chairman James Bentzel. Also present were Mr. Williams, Mr. Thomassy, Ms. Smith and Mr. Woodmansee, as well as Mr. Horvatinovic, WMTA; Diana Young, Engineer; and Atty. Baranski, Solicitor.

PUBLIC COMMENT, QUESTIONS: There were no public comments.

MINUTES: Minutes of the June 19, 2025 meeting were reviewed.

A **MOTION** was made by Mr. Woodmansee to amend and approve the minutes of June 19, 2025 as presented with the following change under item 1 of the "Manager's Report": "Mr. Williams and Mr. Horvatinovic met with Mr. Shank . . ." The motion to amend and approve the minutes of June 19, 2025 was seconded by Mr. Williams. **MOTION** was approved 5-0.

TREASURER'S REPORT:

Mr. Thomassy, reviewed the June 2025 Monthly Financial Report.

Cash:

Checking Account Balance:	6/01/2025	\$1,181,493.79
Account Balances	6/01/2025	
PNC Money Market	\$ 1,135,513.83	
PNC Checking	\$ 25,000.00	\$1,160,513.83
Escrow Funds		\$ 68,380.76
Available Balance	6/30/2025	\$ 1,092,133.07

Capital Reserve Fund

PLGIT Balance	6/01/2025	\$ 923,525.90
Interest		\$2,464.73
Purchases		--
Fees		--
PLGIT Balance	6/30/2025	\$ 925,990.63

MAY 2025 Profit/Loss

Income:

Cellular Tower Rental	\$	8,892.25
Water Revenue	\$	14,199.65
Penalty	\$	1,236.21
Interest	\$	198.32

Total Income: \$ 24,526.43

Total Expenses: \$ 62,590.09

Net Income/(Loss): 5/31/2025 \$ (38,063.66)

MOTION was made by Mr. Williams and seconded by Ms. Smith to approve the Treasurer's report as presented. **MOTION** was approved 5-0.

MANAGER'S REPORT:

- 1) The Generator at Well #9 did not activate, Winter Engine Generator has been notified and will inspect it.
- 2) G-Works, the new billing system software owner, continues to not meet with Mr. Horvatinovic.
- 3) Waiting for Control Systems 21 to correct the problem with motion detectors in Pumphouse #1.
- 4) Second Qtr PFA samples have been taken to the lab.
- 5) Mr. Horvatinovic continues to wait on the Fire Chief as to when firemen can assist with flushing hydrants.
- 6) The 2025 Consumer Confidence Report has been posted on our web site.

ENGINEER'S REPORT:

- 1) The SRBC permit was received.
- 2) Ms. Young has forwarded comments to the developer of the proposed Baker Road subdivision and continues to wait for a response.
- 3) The revised application for the well 6 pump replacement and well 4/5 contact pipe will be ready within a week.

SOLICITOR'S REPORT: Attorney Baranski reported that the proposed buyer of our telecom leases needs the original Sprint contract from 1999 to finalize their offer. Staff will be providing it to him. After review, the Authority can decide if it wants to sell the lease income.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

- i. **Transition Planning:** No new information.
- ii. **Building Modifications:** Mr. Williams reported that the contractor has replaced the section of walk which had been improperly formed and poured. The door will also be cleaned. He also stated that the staff had asked if the ceiling and lighting the office could be updated. Mr Williams agreed that the old ceiling and lights are probably part of the original construction; create a very dim working area; do not look good; and would

recommend that they be replaced as part of our facility upgrade. The Board agreed and asked Mr Williams to develop a package of improvements for its review.

- iii. **Staff Training:** Mr. Woodmansee stated that he had no new dates for proposed training.
- iv. **Lead Service Inventory:** Mr. Horvatinovic reported that there has been nothing new.
- v. **Plans for Water System expansion project(s):** Mr. Bentzel described his discussion with Mr. Kelch about the Township's willingness to adopt a mandatory water connection ordinance. The Authority will provide more information so that the Board can decide if it wants to require hookups when public water lines become available to potential customers presently on wells. Mr. Bentzel asked Mr. Horvatinovic to contact Mr. Shank and provide him with additional information on the possible project in the area.

UNFINISHED BUSINESS:

- a. **INVENTORY OF LEAD CONNECTIONS:** There was no action on the inventory of lead service connections.
- b. **FLOOD PLAIN PROJECTS OFF THORNBRIDGE RD:** There was no action with the proposed second easement agreement.

NEW BUSINESS:

- a. **WATER SERVICE AREA EXPANSION:** There was no action.
- b. **OFFER TO PURCHASE AUTHORITY'S TELECOM LEASES:** There was no new information from the possible buyer and questions remain unanswered. No action was taken

OTHER BUSINESS:

APPRECIATION DINNER: Mr. Bentzel stated that he was setting up the Appreciation Dinner and would provide possible/probable dates at the next meeting.

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed.

PAYMENT OF JULY BILLS: Bills received since the last meeting were reviewed. **MOTION** was made by Mr. Williams and seconded by Ms. Smith to approve bills through July 17, 2025 totaling \$69,944.76. **MOTION** was approved 5-0.

ADJOURNMENT:

The meeting was adjourned at 8:30 pm by Chairman Bentzel.

Respectfully submitted,

W. Lee Woodmansee, Secretary