

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

January 26, 2022

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on January 26, 2022 at 8:00 pm. Mr. Bentzel, Mr. Hamme, John Horvatinovic, WMTA and Ms. Diana Young, Engineer were present. Also attending were Mr. Woodmansee (late), Mr. Williams, Mr. John Baranski, Solicitor and Mr. Steve Smith, WMTA on Zoom. Mr. Javitt was absent.

MINUTES:

A **MOTION** was made by Mr. Williams and seconded by Mr. Hamme to approve the minutes of December 15, 2021 as presented. Motion passed 3-0.

A **MOTION** was made by Mr. Hamme and seconded by Mr. Bentzel to approve the minutes of January 3, 2022 Reorganization meeting as presented. Motion passed 3-0.

PUBLIC COMMENT, QUESTIONS:

There were no public comments or questions.

TREASURER'S REPORT:

Mr. Bentzel read the Treasurer's report in Mr. Javitt's absence:

Checking Account Balance:	12/1/21	\$494,705.94
Receipts:		
Cellular Tower Rental	\$	5,604.99
Water Revenue	\$	8,175.30
Penalty	\$	641.45
Interest	\$	124.06
Total Income:	\$	14,545.80
Expenses:	\$	154,841.17
Checking Account Balance:	12/31/21	\$429,278.53
Escrow Funds Held:	\$	18,541.87
Available Balance:		\$410,736.66
Capital Reserve Fund:		
PLGIT Beginning Balance:	12/1/21	\$1,112,077.65
Interest	\$	18.46

PLGIT Ending Balance:

12/31/21

\$1,112,096.11

A **MOTION** was made by Mr. Williams and seconded by Mr. Hamme to approve the Treasurer's report as presented. Motion approved 3-0.

MANAGER'S REPORT:

Mr. Horvatinovic stated that he certified the Emergency Response Plan on December 16, 2021.

The billing system has been set up using the new rates.

Mr. Horvatinovic spoke with Ms. Young and Reichart Well Drilling to see if it would be possible to install some sort of "soft start" at Wells 1 and 2 to reduce the pressure surges when the pumps are turned on.

Mr. Horvatinovich will meet with Buchart-Horn to have the arc flash labels applied as required.

Mr. Horvatinovich stated that a hydrant was hit by a vehicle at Church and Broad St on December 18, 2021.

Mr. Horvatinovich has completed coursework that credited him with a total of 30.5 credits toward his Operator's License.

Control Systems 21 will finish the set-up at well #9 during the week of January 31.

West Manchester Township will soon begin shut off procedures through the Shiloh Water System to collect past due sewer bills.

ENGINEER'S REPORT:

Ms. Young noted that neither Verizon nor T-Mobile have not posted the necessary bond/escrow to perform work on their antennas attached to the Locust Lane elevated tank.

Work is progressing slowly on the Deerford Way water tank rehab as weather permits.

SOLICITOR'S REPORT:

Attorney Baranski reported that there is a conference call with Shentel scheduled for Friday, January 28 to discuss the litigation concerning the Brenda Road Standpipe.

One of our customers has filed for bankruptcy. Attorney Baranski stated that we should receive payment in 5-6 months.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

Attorney Baranski reported that there is a conference call with Shentel scheduled for Friday, January 28 to discuss the litigation concerning the Brenda Road Standpipe.

One of the Authority's customers has filed for bankruptcy. Attorney Baranski stated that we should receive payment in 5-6 months.

Deerford Way tank rehab project. There were no updates beyond those in the Manager and Engineer's reports regarding The Deerford Way rehab project;

Garage repair project: Ms. Young will arrange a meeting with Mr. Jeff Kaminski, Structural Engineer with Bucharth Horn, to meet with Mr. Williams and Mr. Horvatinovic to discuss the garage repair project

Transition Planning: Mr. Bentzel stated that he will meet with Mr. Horvatinovic on February 4 to observe a report being prepared and submitted to DEP.

- b. LOCUST LANE ANTENNA MODIFICATIONS REQUEST:** There was no action taken on either the Verizon or the T-Mobile equipment because neither of the escrow payments was submitted.

NEW BUSINESS:

- a. None**

OTHER BUSINESS:

Mr. Woodmansee entered the meeting at this time.

Chairman Bentzel stated that the check processing scanner seems to have problems processing checks with "floral" designs and Ms. Eycler wastes a lot of time re-scanning checks. The Board discussed the possibility of purchasing a new scanner.

Mr. Woodmansee suggested that the Board consider modifying the Board's meeting schedule by changing both the day of the month and the time. In the discussion, it was suggested that the 2nd Wednesday of the month at 7:00 might work better. Mr. Woodmansee said that he would provide a list of dates that would fit that arrangement for the next meeting for possible action.

Chairman Bentzel said that he had emailed Kelly Kelch, Township Manager, and suggested that the Authority had a number of projects that could use Infrastructure funds if they became available.

The Board reviewed the pumping records and water usage for the month. The monthly water usage for December is still the lowest on record.

Bills were reviewed and a **MOTION** was made by Mr. Hamme and seconded by Mr. Woodmansee to approve payment of bills totaling \$157,812.14. The motion passed unanimously.

ADJOURNMENT:

MOTION to adjourn made by Mr. Bentzel and seconded by Mr. Williams. Motion passed unanimously. Meeting was adjourned at 10:15 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary