

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

January 19, 2023

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on January 19, 2023 at 7:00 pm. Mr. Bentzel, Mr. Williams, Mr. Thomassy, Ms. Smith and Mr. Woodmansee were present as were Mr. Horvatinovic, WMTA; Atty. Baranski; and Ms. Young, Engineer.

PUBLIC COMMENT, QUESTIONS:

There were no public comments

MINUTES:

A **MOTION** was made by Mr. Williams and seconded by Mr. Bentzel to approve the minutes of December 15, 2022 as presented. Motion passed 5-0.

A **MOTION** was made by Mr. Thomassy and seconded by Mr. Williams to approve the minutes of the annual Reorganization meeting of January 16, 2023. Motion passed 5-0.

TREASURER'S REPORT:

Mr. Thomassy reviewed the December, 2022 Monthly Balance report.

Checking Account Balance:	12/1/22	\$612,312.56
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Receipts:

Cellular Tower Rental	\$ 8,303.13
Water Revenue	\$ 13,947.12
Penalty	\$ 1,140.88
Interest	\$ 216.27
WMT Hydrant Collections	\$ 1,255.00

Total Income:	\$ 24,862.40
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Expenses:	\$ 75,640.79
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Checking Account Balance:	12/31/22	\$554,665.94
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Escrow Funds Held:	\$ 19,551.93
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Available Balance:	\$535,114.01
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Capital Reserve Fund:

PLGIT Beginning Balance:	12/1/22	\$819,103.89
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Interest	\$ 543.06
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PLGIT Ending Balance:

12/31/22

\$819,646.95

A **MOTION** was made by Mr. Woodmansee and seconded by Mr. Williams to approve the Treasurer's report as presented. Motion was approved 5-0.

MANAGER'S REPORT:

Mr. Horvatinovic reported that there is a 6 to 10 month wait to purchase fire hydrants. This means that the hydrant valve replacement project will select only those locations that are almost guaranteed to not have a defective hydrant so as to save the two hydrants that we have for emergencies replacements. 6 more hydrants have been ordered.

He is still waiting to see what types/brands of trucks will be available through the "Co-Stars" program.

Mr. Horvatinovic reported that he is searching the files for the paperwork that gives us the right to have Well #8 at its present location in anticipation of the Flood Management Project being planned for the area around wells 7 & 8.

Well #8 is scheduled for permit renewal this spring. Mr. Horvatinovic is researching changing the type of permit so that the Authority can save money on the permit fee. Ms. Young suggested that the Authority be careful in changing the type of permit so as to not create a problem during an emergency when we might have to pump more water than we ever felt was necessary from the well and the permit does not allow it.

Mr. Horvatinovic described the progress being made on the Haviland Rd. sewer line installation. The line is almost to Loucks Rd., and lateral placement will begin fairly soon. Ms. Young and Mr. Horvatinovic are in discussion with the contractor to determine how the laterals crossing our water line will be installed.

Chairman Bentzel pointed out that one of the items on the Board's project list is the development of several possible projects that the Authority could have ready in case infrastructure funds become available. He asked Mr. Horvatinovic to work with Mr. Smith to develop project descriptions to both replace transite pipes and upsize current pipes which are undersized.

Mr. Horvatinovic reported that he has been given a date of February 2, 2023 for the delivery of our new truck. The auto was amazed at the quick delivery date.

The state will soon require monitoring of "PFAs", the "forever" chemicals. Cost and frequency are still unknown.

Mr. Woodmansee stated that he had talked to Mr. Horvatinovic and that he would be attaching the Board's yearly "projects list" to his report each month so that the future projects can be "in front of the Board" all the time.

ENGINEER'S REPORT:

Ms. Young stated that everything on her report had been discussed in the Manager's report.

SOLICITOR'S REPORT:

Attorney Baranski stated that he will meet with Mr. Horvatinovic to assure that the proposed regulations are in conformity with the procedures presently used by the Authority and have the revised Rules and Regulations ready for adoption at the next meeting.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

Transition Planning: Chairman Bentzel stated that the Billing printing and mailing procedures have not yet been reviewed with Mr. Horvatinovic and Mr. Smith.

Little Conewago Floodway Improvements: Mr. Bentzel described the on-line meeting held to discuss this project and how it would affect Authority property. He specifically stated that there is an asphalt ring road proposed and he hoped that it would be done in such a way as to improve the existing access road to Well #7. He displayed plans for the proposed project for the Board's review.

Equipment changes in the office: Mr. Bentzel asked the new Treasurer, My Thomassy, to review and oversee the proposed changes to make sure that he agrees with them prior to Board approval.

- b. LOCUST LANE ANTENNA MODIFICATIONS BY VERIZON.** Verizon has yet to submit plans/escrow payments for this project.

NEW BUSINESS:

- a. AUTHORITY RULES AND REGULATIONS.** Not ready for discussion.

OTHER BUSINESS:

The Board reviewed the pumping records and water usage for the previous month. There was a discussion on the effect of recent rainfall on the water table. It was noted that usage levels last month were higher than a year ago.

- a. PAYMENT OF BILLS:** Bills were reviewed and a **MOTION** was made by Mr. Williams and seconded by Ms. Smith approve bills totaling \$70,560.76. The motion was approved 5-0.

ADJOURNMENT:

Motion to adjourn by Mr. Williams and seconded by Mr. Thomassy. Motion was approved 5-0.

Meeting was adjourned at 8:15 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary