

February 24, 2021

The regular monthly meeting of the West Manchester Township Authority was held virtually via Zoom on February 24, 2020 at 8:00 pm. The meeting was also broadcast on the West Manchester Township Authority-Shiloh Water System Facebook page. Mr. Bentzel, Mr. Javitt, Mr. Williams (late), Mr. Hamme, and Mr. Woodmansee were present. Also attending were Ms. Diana Young, Engineer; Mr. John Baranski, Solicitor; Mr. John Horvatinovic and Mr. Steve Smith, WMTA.

Mr. James Bentzel, Jr., Chairman opened the meeting at 8:06 pm.

On a **MOTION** by Mr. Hamme and seconded by Mr. Javitt, the minutes from the January 24, 2020 Authority meeting were approved as presented. Motion carried 4-0.

Treasurer's Report:

Mr. Javitt gave the Treasurer's Report:

Checking Account Balance: 1/1/21 \$540,810.19

Receipts:

Cellular Tower Rental	\$ 9,657.48
Water Revenue	\$ 80,145.48
Penalty	\$ 557.65
Interest	\$ 37.87

Total Income: \$ 90,398.48

Expenses: \$ 75,501.92

Checking Account Balance: 1/31/21 \$607,205.49

Escrow Funds Held: \$ 20,581.55

Available Balance: \$586,623.94

Capital Reserve Fund:

PLGIT Beginning Balance: 1/1/21	\$1,111,896.84
Interest	\$ 18.41
Purchases	
Fees	

PLGIT Ending Balance: 1/31/21 \$1,111,915.25

A **MOTION** was made by Mr. Woodmansee and seconded by Mr. Hamme to approve the Treasurer's report as presented. Motion carried unanimously.

Mr. Williams entered the meeting at this time.

Meeting room construction project:

Mr. Williams introduced Jonathan Snyder, the engineer working on design of the meeting room in the Authority's office. Mr. Snyder distributed plans for the proposed meeting room construction and described a few minor changes which have occurred since the last draft. He described the accessibility improvements; location of bathrooms; moving the existing counter in the office to facilitate wheelchair movement; soil erosion plan considerations; and energy efficiency of the meeting room, including the windows in the back of the room.

The Board discussed how the bidding process and bidding requirements would proceed.

Manager's Report:

Mr. Horvatinovic gave his report. He described progress in getting trees removed by the parking lot; the hard drive update; a recent fire on Taxville Road and its effect on the water system; a leak found at 1401 Carlisle Rd; and that the meter readings for the current period were being estimated because of the recent snows and the fact that a meter reader suddenly gave notice to quit and we are down to only two able to read meters. Work continues on developing the list of hydrants without shut-off valves (of the 38 hydrants installed during the 1960s, 31 did not have shutoffs); the list showing the location of all curb stops in the system; and the recalibration of meters for two of our wells with well #8 being off-line until the first week in March.

Mr. Horvatinovic updated the Board on the problem at well #7 in which large quantities of manganese laden water would spill into the water system when it was restarted after a period of rest. Control Systems 21 is suggesting a wireless device that will call us when/if the well goes off line. The discussion was tabled to gather more information.

Engineer's Report:

Ms. Young noted that Verizon has not posted the necessary bond/escrow to perform work on their antennas attached to the Locust Lane elevated tank. No action was taken on the request by Verizon to install new antennas on the tank.

Ms. Young stated that the shop drawings for the tank rehabilitation are in and work may commence as early as March and that the Risk/Resilience study would begin in early March.

Solicitor's Report:

Attorney Baranski reported on the Sheriff's Sale which took place on the ClearWire owned antennas on the Sunset Lane tank. The attorney who purchased the antennas at the Sheriff's sale has filed legal paperwork regarding the claim and Attorney has responded on behalf of the paperwork. Our position is that the problem is between ClearWire and the buyer who apparently bought them at the Sheriff's sale.

Attorney Baranski stated that he is looking at our rules and regs to determine if we have included the need for an escrow for firms performing work on their antennas situated on our tanks.

UNFINISHED BUSINESS:

Discussion had been held on the Deerford Way tank rehab; the hydrant upgrade plan; Water level probe in well #6; the risk/resilience study; meeting room project; Curb stop inventory; and the Sunset Lane Tank sheriff's sale. In response to Chairman's question, Mr. Woodmansee stated that the revised web site was all but finished and few final touches were being added. He stated that the site should be operational well before the next meeting.

Steven Smith salary increase: There was a **Motion** by Mr. Woodmansee and second by Mr. Williams to have Mr. Bentzel and Mr. Javitt meet to discuss the value of the Mr. Smith's recent water operations certification and the budget constraints and make a recommendation as to whether or not an increase should be given and the amount of any such increase to the full board at the next meeting

Electricity contract Extension: Mr. Woodmansee explained that that our consultant expected a large rate increase once our current 3 yr. electricity contract expires. He recommended that we extend the contract for 12 to 18 months and presented probable costs for those possible extensions which had been sent to board members prior to the meeting. **Motion** by Mr. Woodmansee, seconded by Mr. Williams, to extend the contract for purchasing electricity for 18 months beyond the contract expiration date at an estimated rate of .04882 cents per kilowatt/hr. Motion approved unanimously.

OTHER BUSINESS:

The Board began reviewing bills presented for payment. The bill for cell phone service was reviewed and on a **Motion** by Mr. Williams and a second by Mr. Javitt, Mr. Smith is to receive a \$50 stipend each month for the expenses related to using his personal phone for Authority business.

A **Motion** was made by Mr. Woodmansee and seconded by Mr. Hamme to have Mr. Horvatinovic and Mr. Javitt meet to determine the best course of action to develop the warning system for well #7 with the cost not to exceed \$2,000 for installation. Motion passed unanimously.

PAYMENT OF BILLS:

The Board reviewed the bills presented for payment. **Motion** made by Mr. Williams and seconded by Mr. Hamme to pay bills totaling \$69,931.44.

ADJOURNMENT:

MOTION to adjourn made by Mr. Hamme and seconded by Mr. Javitt. Motion carried unanimously.

Respectfully submitted,

Lee Woodmansee, Secretary