

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

February 23, 2022

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on February 23, 2022 at 8:00 pm. Mr. Bentzel, Mr. Hamme, Mr. Williams, John Horvatinovic, WMTA and Ms. Diana Young, Engineer were present. Also attending via ZOOM were Mr. Woodmansee, Mr. Javitt, Mr. John Baranski, Solicitor, and Mr. Steve Smith, WMTA.

MINUTES:

A **MOTION** was made by Mr. Hamme and seconded by Mr. Williams to approve the minutes of January 26, 2021 as presented. Motion passed 5-0.

PUBLIC COMMENT, QUESTIONS:

There were no public comments or questions.

TREASURER'S REPORT:

Mr. Javitt read the Treasurer's report:

Checking Account Balance:	1/1/22	\$429,278.53
Receipts:		
Cellular Tower Rental		\$ 4,829.32
Water Revenue		\$ 80,694.65
Penalty		\$ 483.45
Interest		\$ 31.31
Total Income:		\$ 86,038.73
Expenses:		\$ 56,569.68
Checking Account Balance:	1/31/21	\$383,436.04
Escrow Funds Held:		\$ 18,701.08
Available Balance:		\$364,436.04
Capital Reserve Fund:		
PLGIT Beginning Balance:	1/1/21	\$1,112,096.11
Interest		\$ 16.73
PLGIT Ending Balance:	1/31/21	\$1,112,112.84

A **MOTION** was made by Mr. Williams and seconded by Mr. Hamme to approve the Treasurer's report as presented. Motion approved unanimously.

MANAGER'S REPORT:

Mr. Horvatinovic stated that the "Arc Flash" labels have been installed on all required electrical panels.

The 4 hydrants that have been ordered have arrived. The installation of more gate valves will begin.

Mr. Horvatinovic spoke with Reichart Well Drilling about "soft starts" on our water system. They will send prices and availability to us.

Mr. Horvatinovic stated that full reimbursement has been received for the hydrant that was hit by a vehicle at Church and Broad St on December 18, 2021.

As a result of questions on how many feet of 4" pipes there are in our system, Mr. Horvatinovic has determined that there is only one 4" line feeding a fire hydrant. He will do a study to determine its flow rates.

Mr. Horvatinovic stated that the Authority now has 3 meter readers, but he will be "advertising" in the Township Newsletter to try to line up additional possible meter readers.

West Manchester Township will probably begin participation in a federal program to help low income home owners pay their water and sewer bills. The Township has invited the Authority to participate.

Mr. Horvatinovic will work with Mr. Smith to determine the best way to locate all shut off valves in the system and report back to the Authority.

ENGINEER'S REPORT:

Ms. Young noted that T-Mobile has responded to her request to set up an escrow account before approval is given to modify the former Shentel antennas on our Locust Lane tank. No word yet from Verizon on their plans for antenna modification.

Work is progressing slowly on the Deerford Way water tank rehab and will continue to completion without refilling the tank and then emptying it later in the Spring.

An engineer from Buchart-Horn has been in contact with Mr. Horvatinovic and Mr. Williams regarding possible ways to repair the support posts in the garage.

SOLICITOR'S REPORT:

Attorney Baranski reported that the unpaid rents on the Clearwire antennas total \$27,000 and it is expected that the removal of the antennas will cost about \$25,000 plus the cost of bidding the removal project. The debt is increasing at about \$2,000 each month. He will notify the carrier that it will cost \$55,000 to settle the problem and the cost will increase each month it is unresolved.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

Deerford Way tank rehab project. There were no updates beyond those in the Manager and Engineer's reports regarding The Deerford Way rehab project;

Garage repair project: Mr. Williams has discussed the problem with a number of builders of “pole barns” and will meet with them on site while continuing to work with the Authority’s engineer.

Transition Planning: Mr. Bentzel stated that he will meet with Mr. Horvatinovic to review problems with the chlorine monitor to determine if an Excel “Macro” will handle the problem or if a new chlorine monitor is necessary.

- b. LOCUST LANE ANTENNA MODIFICATIONS REQUEST:** There was no action taken on the Verizon equipment because Verizon has not responded to our request.

NEW BUSINESS:

- a. PLGIT INVESTMENTS:** Treasurer Javitt provided the Board with information regarding our PLGIT investments and the change in the interest rate environment. He described a “ladder” approach to investments that he is recommending. All money would be moved to instruments with higher rates and when they come due will be reinvested in the highest possible rates. A **MOTION** was made by Mr. Woodmansee and seconded by Mr. Williams to invest our PLGIT funds as proposed by Mr. Javitt and to allow him to make modifications as necessary to maximize our interest return and to notify the full Board at the meeting following the change(s). The motion passed unanimously.
- b. MEETING DATES FOR THE REMAINDER OF 2022:** Mr. Woodmansee distributed a proposed change of meeting dates and times that he suggested be implemented from March through the end of 2022. After discussion of the dates and times, a **MOTION** was made by Mr. Woodmansee and seconded by Mr. Hamme to change the Authority’s meeting schedule for the rest of the year to the 3rd Thursday of each month at 7:00 PM. The motion passed unanimously.

OTHER BUSINESS: There was no other business.

The Board reviewed the pumping records and water usage for the month.

Bills were reviewed and a **MOTION** was made by Mr. Williams and seconded by Mr. Hamme to approve payment of bills totaling \$49,177.06. The motion passed unanimously.

ADJOURNMENT:

MOTION to adjourn made by Mr. Williams and seconded by Mr. Hamme. Motion passed unanimously.

Meeting was adjourned at 10:15 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary