

MINUTES

WEST MANCHESTER TOWNSHIP AUTHORITY

February 15, 2024

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on February 15, 2024 at 7:00 pm. Mr. Bentzel, Mr. Thomassy, Mr. Woodmansee, Mr. Williams, and Ms. Smith were present in the office as were Mr. Horvatinovic, WMTA and Ms. Young, Engineer and Atty. Baranski.

PUBLIC COMMENT, QUESTIONS: There were no public comments

MINUTES OF January 18, 2024 meeting were reviewed:

A **MOTION** was made by Mr. Williams and seconded by Ms. Smith to approve the minutes of the January 18, 2024 meeting as presented. **MOTION** passed 5-0.

TREASURER’S REPORT:

Mr. Thomassy reviewed the January, 2024 Monthly Balance report.

Checking Account Balance: 1/1/23 \$ 602,376.48

Receipts:

Cellular Tower Rental	\$ 8,476.35
Water Revenue	\$ 94,168.22
Penalty	\$ 748.68
Interest	\$ 66.80

Total Income: \$ 21,915.73

Expenses: \$ 71,333.23

Checking Account Balance: 12/31/23 \$ 602,376.48

Escrow Funds Held: \$ 79,174.58

Available Balance: \$ 523,201.90

Capital Reserve Fund:

PLGIT Beginning Balance: 12/1/23 \$ 857,916.63

Interest \$ 8,101.60

PLGIT Ending Balance: 12/31/23 \$ 866,018.23

Mr. Thomassy explained that part of the process in switching to the new payroll process includes training for staff and that training is not completed, so the new payroll process is incomplete. Also, the 2023 audit has been started and staff is presently gathering information for that process.

MOTION was made by Mr. Woodmansee and seconded by Mr. Williams to approve the Treasurer's report as presented. Motion was approved 5-0.

MANAGER'S REPORT:

The meeting room renovations have begun and the new windows have been installed.

There has been no contact from K&K Painting regarding the unfinished items on the 2mg standpipe.

Trees at well #9 were damaged in the recent storm.

Mr. Horvatinovic has discovered 1950 plans that state that only copper water lines are allowed – lead is not allowed. The Board discussed how this regulation would impact our required search for lead lines per the federal requirements.

ENGINEER'S REPORT:

Diana Young reported that:

- 1) BH had received no new information regard the completion of the Ridings Way tank project, but has determined that K&K is still in business.
- 2) BH continues to gather information for the SRBC permit renewal for well #8.
- 3) BH continues to develop the specs for the replacement of undersized lines in case grant funds become available. Part of the project includes the addition of a larger chlorine contact tank and a site visit with the Manager would be needed to size the final tank size.
- 4) A site visit is still needed at well 6 to collect information for the pump replacement.

SOLICITOR'S REPORT:

Attorney Baranski re-stated that he continues to negotiate the Sprint/T-Mobile lease renewal. He also has sent a letter to K&K Painting, giving them until Feb 25 to make final repairs to the Ridings Way tank or the Authority will make repairs and make no future payments to the company. A trial date has not yet been set to hear our suit with T-Mobile regarding their lease abandonment on the Trimmer School tank.

UNFINISHED BUSINESS:

a. DISCUSSION TOPICS:

- i. **Transition Planning:** Mr. Woodmansee stated that he had found information available from The Pa. Township Assn. listing training programs available and distributed it to the staff.
- ii. **Records review and disposal:** There were no additional records ready for destruction.
- iii. **Building modifications.** The Board discussed the progress to date with several Board members expressing very positive feelings regarding the progress.
- iv. **Truck disposition:** Completed.

- v. **Lead and Copper Rule Revisions:** Mr. Horvatinovic had no update in addition to information provided earlier in the meeting.
- vi. **Payroll Outsourcing:** There was no additional information beyond the information provided during the Treasurer's report.

NEW BUSINESS: There was no new business.

OTHER BUSINESS:

REVIEW OF PUMPING RECORDS: Pumping records were presented and reviewed. Wells # 3,4,5 and 8 are not currently being used.

MEETING ROOM TOUR: The Board recessed to tour the meeting room and review the progress being made. The Board came back from recess and re-opened the meeting.

PAYMENT OF JANUARY BILLS: Bills received in January were reviewed and a **MOTION** was made by Mr. Williams and seconded by Ms. Smith to approve bills through February 15 totaling \$84,025.45. The motion was approved 5-0.

ADJOURNMENT:

Chairman Bentzel adjourned the meeting at 8:20 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary