

## MINUTES

### WEST MANCHESTER TOWNSHIP AUTHORITY

August 25, 2021

The regular monthly meeting of the Board of the West Manchester Township Authority was called to order in the offices of the Shiloh Water Authority on August 25, 2021 at 8:05 pm. Mr. Bentzel, Mr. Woodmansee, Mr. Javitt, and Mr. Hamme were present. Also attending were Ms. Diana Young, Engineer; Mr. John Baranski, Solicitor; and Mr. John Horvatinovic, WMTA.

#### MINUTES:

A **MOTION** was made by Mr. Hamme and seconded by Mr. Williams to approve the minutes of July 28, 2021 as presented. Motion carried unanimously.

#### PUBLIC COMMENT, QUESTIONS:

There were no public comments or questions.

#### TREASURER'S REPORT:

Mr. Javitt read the Treasurer's report:

<b>Checking Account Balance:</b>	<b>7/1/21</b>	<b>\$432,022.48</b>
Receipts:		
Cellular Tower Rental		\$ 7,971.77
Water Revenue		\$ 14,458.52
Penalty		\$ 1,159.73
Interest		\$ 309.33
Salvage		\$ 250.00
<b>Total Income:</b>		<b>\$ 75,212.24</b>
<b>Expenses:</b>		<b>\$ 24,149.35</b>
<b>Checking Account Balance:</b>	<b>7/31/21</b>	<b>\$368,190.84</b>
<b>Escrow Funds Held:</b>		<b>\$ 18,853.69</b>
<b>Available Balance:</b>		<b>\$349,337.15</b>
<b>Capital Reserve Fund:</b>		
<b>PLGIT Beginning Balance:</b>	<b>7/1/21</b>	<b>\$1,111,976.96</b>
Interest		\$ 14.81
<b>PLGIT Ending Balance:</b>	<b>7/31/21</b>	<b>\$1,111,991.77</b>

A **MOTION** was made by Mr. Woodmansee and seconded by Mr. Hamme to approve the Treasurer's report as presented. Motion carried unanimously.

**MANAGER'S REPORT:**

Mr. Horvatinovic gave his report. He stated that more trees on Authority property were damaged in a recent storm and would be removed.

He stated that the meter on Well 7 stopped registering on August 14, so he has been estimating the readings. I.B. Abel has finished all work on Well 9.

Mr. Horvatinovic stated that Penn Clean does not do hydrant cleaning and painting anymore, but they recommended D3NB Pro. D3NB Pro gave the Authority a price of \$25/hydrant to power wash and paint each hydrant with the Authority supplying the paint. The Board agreed to have the firm clean a few hydrants under the watchful eye of Mr. Horvatinovich to see if both cleaning and painting were necessary.

The Authority provided information to the Authority's insurance agent regarding the damage to the fire hydrant on Carlisle Rd.

The next hydrant which will have a valve added is 2025 Spring St.

The unauthorized entry system still needs to be set up at Well 7 and has not yet been activated, pending a determination as to the best way to set it up.

**ENGINEER'S REPORT:**

Ms. Young noted that Verizon still had not posted the necessary bond/escrow to perform work on their antennas attached to the Locust Lane elevated tank. No action was taken on the request by Verizon to install new antennas on the tank.

Ms. Young said she had requested a schedule for the outside rehab work on the Deerford Way tank from the tank rehab contractor and expects it to be provided soon.

**SOLICITOR'S REPORT:**

Attorney Baranski provided a summary of Act 65 which changed requirements for developing and posting an agenda for public meetings.

**UNFINISHED BUSINESS:**

**Discussion topics:**

Meeting Room improvements: Chairman Bentzel stated that the Engineer designing the new meeting room had made changes to the plans to correct the recently found structural problems in the garage and so needed repairs could be made during the meeting room development. Mr. Hamme stated that he was tired of how much time has been taken to develop the plans for the meeting room and new bathrooms and thought

that the entire project should be scrapped. Mr. Woodmansee suggested that since we have the plans practically completed, we should get prices for the project before we make the decision on scrapping it. Mr. Hamme agreed to wait until we get a price before asking for a decision on stopping the project.

Removal of Clearwire equipment from Sunset Lane Tank: Attorney Baranski stated that Clearwire apparently has no plans to either pay the Authority or remove their equipment on the Sunset Lane tank. Mr. Woodmansee volunteered to try to get an estimated price from a contractor to remove the equipment.

Transition Planning: Mr. Bentzel stated that he had talked to staff about plans they may have regarding retirement. Ms. Eyer had no date in mind, but stated that she would give 3 month's notice when she was ready to retire. Mr. Horvatinovic stated that he wanted to stay until Ms. Eyer retired , train her replacement, and then retire.

**NEW BUSINESS:** There was no New Business.

**OTHER BUSINESS:**

The Board reviewed the pumping records and water usage for the month.

Bills were reviewed and Mr. Woodmansee made a **MOTION** to approve payment of bills totaling \$98,581.21. The motion was seconded by Mr. Javitt. Motion approved unanimously.

**ADJOURNMENT:**

**MOTION** to adjourn made by Mr. Hamme and seconded by Mr. Javitts. Motion carried unanimously. Meeting was adjourned at 9:45 PM.

Respectfully submitted,

W. Lee Woodmansee, Secretary