

# AGENDA

## WEST MANCHESTER TOWNSHIP AUTHORITY

September 15, 2022

**I. CALL TO ORDER**

**II. APPROVAL OF THE MINUTES**

- a. Meeting Minutes of August 18, 2022

**III. PUBLIC COMMENT, QUESTIONS**

**IV. REPORTS**

- a. Treasurer
- b. Manager
  - i. Possible billing process modification
- c. Engineer
- d. Solicitor
  - i. Trimmer standpipe legal action
  - ii. Meeting procedures review
  - iii. Authority "Rules and Regulations" review
  - iv. Records retention procedures review

**V. UNFINISHED BUSINESS**

**a. DISCUSSION TOPICS**

- i. Curb stop ID project update
- ii. Transition planning
- iii. "Rules and Regulations" review/action
- iv. Records retention procedures review/action
- v. Possible billing process modification

- b. **LOCUST LANE ANTENNA MODIFICATIONS REQUEST BY VERIZON:** Motion to approve, disapprove, or table plans by Verizon to modify their antennas on the Locust Lane tank and to approve escrow fund(s) for the project.

**VI. NEW BUSINESS**

- a. **BIDS FOR EXCESS EQUIPMENT:** Motion to approve the sale of excess equipment.
- b. **MEETING PROCEDURES:** Motion to approve Resolution 2022-1, setting Meeting Procedures and Rules.
- c. **AUTHORITY RECORDS RETENTION RULES AND PROCEDURES:** Motion to approve Resolution 2022-2, setting Records Retention Rules and Procedures.

**VII. OTHER BUSINESS**

- a. **PAYMENT OF BILLS:** Motion to pay all or specific bills as presented.

**VIII. ADJOURNMENT**