

# AGENDA

## WEST MANCHESTER TOWNSHIP AUTHORITY

MAY 18, 2023

7:00 PM

- I. **CALL TO ORDER**
- II. **APPROVAL OF THE MINUTES**
  - a. Meeting Minutes of April 20, 2023
- III. **PUBLIC COMMENT, QUESTIONS**
- IV. **REPORTS**
  - a. Treasurer
  - b. Manager
  - c. Engineer
    - i. Stream relocation project
  - d. Solicitor
    - i. Trimmer standpipe legal action
- V. **UNFINISHED BUSINESS**
  - a. **DISCUSSION TOPICS**
    - i. Transition planning.
    - ii. Status of office equipment, procedural changes, and audit process (Thomassy).
    - iii. Status of records disposition (Smith/Horvatinovic).
    - iv. Possible building modifications (Williams).
    - v. Truck disposition. (Horvatinovic)
- VI. **NEW BUSINESS**
  - a. **PAYROLL OUTSOURCING:** Motion to outsource payroll activities to Keystone Payroll, Inc.
- VII. **OTHER BUSINESS**
  - a. **Review of pumping records:**

**b. Payment of bills:** Motion to pay all or specific bills as presented.

**VIII. ADJOURNMENT**